

<b>Development &amp; Regulatory Services Fees &amp; Charges 2014/2015</b>					
<b>SERVICE</b>	<b>Subject to VAT</b>	<b>UNIT</b>	<b>Charges 2013/2014</b>	<b>Proposed Charges 2014/2015</b>	<b>COMMENTS</b>
<b>Highways</b>					
Unlicensed Skip found on the highway	N	Each	£270.00	£278.32	
Site inspection charge Skips	N	Each	£54.00	£55.66	
Licence to erect or retain on or over a highway any scaffolding or other structure	N	Each	£162.00	£166.99	
Licence to erect a hoarding or fence and site inspections to monitor compliance	N	Each	£162.00	£166.99	
Licence to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	N	Each	£162.00	£166.99	
Licence to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	N	Each	£162.00	£166.99	
Vehicle Crossover - Processing and monitoring of Crossover applications and works under possible alternative arrangements where works are arranged by residents rather than the Authority	N	Each	£378.00	£389.64	Charge includes for an initial site visit on receipt of a crossover application, granting or refusing application, further site visits as required to monitor the works carried out and issuing a completion certificate.
Vehicle Crossover - On occasions where it is necessary for obstructions to be considered for removal in order for a crossover to be constructed such as a tree or lighting column, thereby necessitating a site visit by a tree officer/lighting engineer.	N	Each	£108.00	£111.33	
Rechargeable construction Works - Vehicle Crossovers, Street Lighting, Highway Construction, Sign supply and installation etc.	N	Each	Cost + 40%	Cost + 40%	
Vehicle Crossover White Line Re-marking existing faded lines	N	Each	£108.00	£111.33	Charge includes for up to 5 metres - Each additional metre is charged at £20.
Section 50 Street works licence	N	Per licence	£275.00	£275.00	No change

Section 50 inspections	N	Per licence	<b>£169.00</b>	<b>£169.00</b>	This is a one off charge for carrying out inspections in accordance with NRSWA 1991.
Memorial Seat/bench, up to 6ft in length, Including on-going care for 10 years.	N	Each Bench	<b>£1,039.00</b>	<b>£1,071</b>	To be consistent with Hendon Cemetery
Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-application initial meeting to discuss proposed developments.	N	Each	<b>£540.00</b>	<b>£556.63</b>	
Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-approval meeting to discuss the scope of adoptable highway works in connection with new roads within proposed developments	N	Hourly Rate up to Snr Eng	<b>£118.50</b>	<b>£122.15</b>	
Works directed under the Highways Act 1980 and the Town & Country Planning Act 1990: Pre-approval meeting to discuss the scope of adoptable highway works in connection with new roads within proposed developments	N	Hourly Rate above Snr Eng	<b>£183.50</b>	<b>£189.15</b>	
The alteration of parking layout through Traffic Management Order (TMO) processes. Charge covers the public consultation, advertising and one TMO alteration	Y	Each	<b>£1,836.00</b>	<b>£1,892.55</b>	1. Where objections are received to traffic orders the cost is increased by an additional £210 to take into account staff time in considering the objections. 2. Additional charges may apply if there is significant design input required from Officers. 3. The cost of actual work will be a separate composite unit rate based on contractor's tendered rate plus 30% overhead costs
Enquiries on Highway matters requiring an official response. To cover all enquiries including GIS, Traffic Management Order, traffic schemes, accident data, rights of way and similar	N	Each	<b>£194.00</b>	<b>£199.98</b>	Enquires requiring more than two items or queries to be addressed will be charged at £75 per additional item.

Section 38, 278 and 106 Highway Work : Technical approval of highway layout & construction details and the supervision of adoptable highway works in connection with new estate roads offered for adoption	N	Each	12%, 15.5% and 20.5%	12%, 15.5% and 20.5%	These works are carried out under Section 38 / 278 of the Highways Act 1980 and / or Section 106 of the Town and Country Planning Act by Agreement. See Note 5. Highest percentage figure used when works cost in under £400,000. Lowest percentage used when works cost £1m to £2m. When works cost over £2m they are subject to individual negotiation. The Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.
Minor Offsite Highways Work : Technical approval of highway layout & construction details and the supervision of highway works on the public highway for minor offsite highways work necessitated by the new development	N	Each	£2,688.25	£2,771.05	under section 184 of the Highways Act 1980, the charges relate to each access created or closed.
Highway Licences : Processing of Licences under the Highways Act 1980 on new developments (i.e. under Sections 142;177;179;181 etc.)	N	Each	£3,367.75	£3,471.48	Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.

Processing of Stopping Up Order Under Section 247 of Town & Country Planning Act 1990	N	Each	<b>£4,394.25</b>	<b>£4,529.59</b>	Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.
Processing of Stopping Up Order Under the Highways Act 1980	N	Each	<b>£6,905.00</b>	<b>£7,117.67</b>	Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.
Processing of Notification for Transport for London approval under TMA 2004	N	Each	<b>£3,367.75</b>	<b>£3,471.48</b>	Initial application fee. Additional charges may be levied as the Fees and Charges made will recover all expenses incurred in checking of the technical submission, site inspections, processing and administration. However, provision will be made when dealing with external developers to recover all costs incurred by the Council as a result of the increased scope of the works, delay in developers programme for completion of highway works, concluding the relevant agreements under the Highways Act 1980 and dealing with any objections when processing statutory orders.
Consideration of a request to construct a vehicle crossover, where works are arranged by the authority via the highways term contractor	N	Each	<b>£128.00</b>	<b>£131.94</b>	Charge includes time taken to process the application with site visit, marking out site, calculating costs and preparing and posting a quotation, including recording all details on the data base.

Deposit related to an application for a licence to erect or retain on or over a highway any scaffolding or other structure	N	Each	Minimum £500.00	£515.40	Minimum deposit, however sum is calculated based on area and hence likely damage and estimated reinstatement costs
Deposit related to an application to erect a hoarding or fence and site inspections to monitor compliance	N	Each	Minimum £500.00	£515.40	Minimum deposit, however sum is calculated based on area and hence likely damage and estimated reinstatement costs
Deposit in relation to a request to construct works, cellars, cranes, portacabins, temporary crossovers, vaults or pavement lights under or on a street	N	Each	Minimum £500.00	£515.40	Minimum deposit, however sum is calculated based on area and hence likely damage and estimated reinstatement costs
Deposit in relation to an application to temporarily deposit materials in a street or to make an excavation in it and the undertaking of site inspections to monitor compliance	N	Each	Minimum £500.00	£515.40	Minimum deposit, however sum is calculated based on area and hence likely damage and estimated reinstatement costs
Vehicle Crossover Legal Agreement	N	Each	£175.00	£180.39	Cost includes recovery of costs incurred relating to the processing of the application and scheduling agreement for Legal. Legal costs in preparing for signing agreements and Local Land charges.
Vehicle Crossover White Line - Process Application	N	Each	£140.00	£144.31	Charge includes time taken to process the application with site visit, marking out site, calculating costs and preparing and posting a quotation, including recording all details on the data base.
Vehicle Crossover White Line Installation	N	Each	£154.00	£158.74	Charge includes for up to 5 metres - Each additional metre is charged at £20.
Licence to place skip on the highway	N	Each	£25 per Week	£25 per week with a £50 minimum	Minimum of two weeks will apply
Renewal for expired skip licence	N	Each	£25 per week	£25 per week with a £50 minimum	Minimum of two weeks will apply
Watercourse Consent	N	Each	New	£50.00	This is a new duty inherited as a lead local flood authority from the environment agency. The fee is fixed by legislation.
Rechargeable Works					

Anything done to temporarily restrict or prohibit traffic in order to facilitate a Special Event or similar whether on or off-street. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings.	N	Per order	£189.00	£194.82	Fee to cover initial consideration including site inspection, consultations, estimate preparation and processing costs. The cost of actual work will be a separate composite unit rate based on contractor's tendered rate plus 30% overhead costs to cover detailed design, drafting and advertising traffic order/notice(s), Supervision and admin costs. Note: Discretionary charges or a waiver of fees may be applied in instances where the Council considers it appropriate – for example Charity events
Approval to carry out a traffic count on borough roads	N	Each	£297.00	£306.15	Up to inflation
Anything done to restrict or prohibit traffic on a road in order to carry out works on or near the road. Includes making temporary traffic orders, advertising, providing notification of the restrictions and making, erecting, maintaining diversion signs, barriers etc. to implement the road closure and removal thereof	N	Per order	£3,624.00	£3,735.62	Fixed fees for making temporary traffic orders to be charged are £500.00 for activities covered in the Coordination Code of Practice Para 7.3.21 & 22. Includes for maintaining signs for 3 months. Additional charges to apply beyond 3 months. Includes for up to 6 signs - additional charge of £500.00 per sign thereafter.
Anything done to temporarily restrict or prohibit traffic in order to carry out works on or near the road. Includes site meetings, making and advertising temporary traffic orders and erecting street notice. Excludes signs/road markings	N	Per order	£1,850.00	£1,906.98	Fixed fees for making temporary traffic orders to be charged at £350.00 for activities covered in the Coordination Code of Practice Para 7.3.21 & 22.
Consideration of a request to place a traffic sign to indicate the route to specified land or premises and the placing of such a sign	N	Per Sign	£314.00	£323.67	
Provide traffic flow data from automatic traffic counters or previously conducted manual counts	N	Each	£378.00	£389.64	
<b>London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Major PAA</b>	N	per permit	£105.00	£105.00	<b>Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point.</b>
<b>London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Major</b>	N	per permit	£240.00	£240.00	<b>Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point.</b>

London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Standard	N	per permit	£130.00	£130.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point.
London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Minor	N	per permit	£65.00	£65.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point.
London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Immediate	N	per permit	£60.00	£60.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point.
London Permit Scheme - Permit Fee - Cat 0, 1,2 and TS roads - Permit Variation	N	per permit	£45.00	£45.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point.
London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Major PAA	N	per permit	£75.00	£75.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point.
London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Major	N	per permit	£150.00	£150.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point.
London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Standard	N	per permit	£75.00	£75.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point.

London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Minor	N	per permit	£45.00	£45.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point.
London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Immediate	N	per permit	£40.00	£40.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point.
London Permit Scheme - Permit Fee - Cat 3 and 4 and non TS roads - Permit Variation	N	per permit	£35.00	£35.00	Charge is as agreed by Department for Transport when approving the London Permitting Scheme LoP's. It should be noted that the Secretary of State can vary the fees downwards at any future point.
Permit Scheme Fixed Penalty Notice for failure to apply for a permit before commencing works	N	Per failure	£500.00	£500.00	Charge is discounted to £300 if payment is made within 29 days
Permit Scheme Fixed Penalty Notice for failure to comply with a permit condition	N	Per failure	£120.00	£120.00	Charge is discounted to £80 if payment is made within 29 days
<b>Planning</b>					
<b>Policy Publications</b>					
Planning Briefs & Supplementary Planning Guidance	N	Each	£38.00	£39.17	
(for residents only)	N	Each	£16.00	£16.49	
<b>Conservation Publications</b>					
Conservation Area Character Appraisals	N	Each (sub areas within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document)	£32.25	£33.24	



(for residents only)	N	Each. Each sub area within the Hampstead Garden Suburb Conservation Area will be charged as a single Appraisal document.	£16.00	£16.49	
Statutory List of Buildings of special architectural or historic interest	N	Each	£43.00	£44.32	
(for residents only)	N	Each	£21.50	£22.16	
Schedule of Building of local or historic interest	N	Each	£32.25	£33.24	
(for residents only)	N	Each	£16.00	£16.49	
Statutory List extracts	N	Each	£21.50	£22.16	
One building per extra copy	N	Each	£16.00	£16.49	
Article 4 Directions per area	N	Each	£32.25	£33.24	
Conservation Area Maps	N	Each	£37.75	£38.91	
(for residents only)	N	Each	£21.50	£22.16	
<b>Development Control Documents</b>					
Copies of Planning Decisions	N	Each	£27.00	£27.83	
Copies of Enforcement Notices	N	Each	£27.00	£27.83	
Weekly list of Planning applications per area by email	N	Each	No Charge	No charge	
Tree Preservation Order Full Document	N	Each	£60.00	£61.85	
Tree Preservation Order Extract	N	Each	£33.00	£34.02	
<b>All Planning Services</b>					
<b>Photocopying per copy</b>					
A3	N	Each	£1.50	£1.55	
A4	N	Each	£1.00	£1.03	
<b>Reproduction of maps/drawings</b>					
A1-A0	N	Each	£21.00	£21.65	

A2	N	Each	£15.75	£16.24	
A3	N	Each	£1.50	£1.55	
A4	N	Each	£1.00	£1.03	
<b>CD copy of applications</b>					
Per CD	N	Each	£32.25	£33.24	
(for residents only)	N	Each	£16.00	£16.49	
<b>Historic Planning Information</b>					
Price per file	N	Each	£16.00	£16.49	
(for residents only for applications decided before 1 Jan 200) Requests for files may take a month to process as the files are archived off site.	N	Each	£10.75	£11.08	
<b>Correspondence requiring research to answer</b>					
Per question per address		Per question per address	£72.00	£74.22	
Enforcement Enquiry per question per address		Per question per address	£72.00	£74.22	
<b>High Hedge Complaints</b>					
Complaint Investigation	N	Per address	£566.75	£584.21	
(50% discount for specified benefits)	N	Per address	£280.75	£289.40	
<b>Postage</b>					
A5	N	Each	£2.05	£2.11	
A4 package	N	Each	£6.15	£6.34	
A4	N	Each	£4.10	£4.23	
Faxed Information - per A4 page in addition to relevant charge	N	Each	£6.15	£6.34	
<b>Other Planning Costs</b>					
<b>Planning Advice Charges (Pre-Application Advice)</b>					
Category A + (Complex - 150+ residential units or 4000m <sup>2</sup> + of commercial floor space)	Y	Initial meeting	£9,000.00	£9,277.20	
Category A (Complex - 100+ residential units or 4000m <sup>2</sup> + of commercial floor space)	Y	Initial meeting	£7,000.00	£7,215.60	

Category B (Complex - 25+ residential units or 2000m <sup>2</sup> + of commercial floor space)	Y	Initial meeting	£5,000.00	£5,154.00	
Category C (Major - 10-24 residential units or 1000m <sup>2</sup> -2000m <sup>2</sup> commercial floor space)	Y	Initial meeting	£2,500.00	£2,577.00	
Category D + (Minor - 2-9 residential units, 100m <sup>2</sup> -999m <sup>2</sup> commercial floor space or creation of one residential unit where there are complex heritage issues)	Y	Initial meeting	£1,500.00	£1,546.20	
Category D (Minor - 2-4 residential units, 100m <sup>2</sup> -999m <sup>2</sup> commercial floor space or creation of one residential unit where there are complex heritage issues)	Y	Written Advice only, no meeting	£800.00	£824.64	
Category E (Creation of one residential unit: creation of one additional residential house or flat; The replacement of an existing residential unit; The conversion of 1 property into 2 residential units (Please note, where there are complex heritage listed building or conservation issues, a replacement or additional dwelling may still fall within category D)		Written Advice only, no meeting	£265.00	£273.16	
Category F (Small scale development: Small extensions/ alterations (including advertisements) to commercial or similar premises below the threshold of category D; Small changes of use to such premises below the threshold of category D; Other small scale developments below the threshold of category D)	Y	Written Advice only, no meeting	£210.00	£216.47	
Category G (Householder development: Extensions or alterations to a single residential unit)	Y	Written Advice only, no meeting	£115.00	£118.54	
<b>Rates For Officers Giving Specialist Advice &amp; Charges for Subsequent Meetings</b>					
Case Officer up to Principal Planner	Y	Per hour	£210.00	£216.47	
Team Leader/Manager	Y	Per hour	£262.50	£270.59	
Service Heads and Directors	Y	Per hour	£315.00	£324.70	
Business relationship manager	Y	Annual charge	£2,100.00	£2,164.68	
Specialist Advice (Conservation & Design, Highways)	Y	Per hour	£250.00	£257.70	
<b>Additional Planning Services</b>					
<b>Overall Service</b>					
<b>Additional Planning Services</b>					

<b><u>Planning Advice Charges (Pre-Application Advice)</u></b>					
<b><u>Categories A+, A and B</u></b>					Existing pre-application advice service for categories A-D+ makes a commitment for a planning officer to arrange a meeting date within 2 weeks after the validation of a pre-application request and to provide a detailed written advice note within 3 weeks of the meeting date (providing no further research or site investigation is required). The premium service will not impact on service quality or speed of the standard per-application service.
Meeting date and speed of receiving meeting notes	Y		New	Based on published officer hourly rates above	
<b><u>Categories C and D+</u></b>					
Meeting within 6 working days of valid receipt	Y		New	25% above pre-application fee	
Meeting notes within 5 working days of meeting	Y		New	10% above pre-application fee	
Faster service	Y		New	Based on published officer hourly rates above	
<b><u>Categories D, E and F</u></b>					Existing pre-application advice service makes a commitment to provide written advice within 3 weeks of the validation of pre-application request. The premium service will not impact on service quality or speed of the standard per-application service.
Written advice within 6 working days of valid request	Y		New	25% above pre-application fee	
Faster service	Y		New	Based on published officer hourly rates above	
<b><u>Category G (Householder requests)</u></b>					
Written advice within 6 working days of valid request or site visit	Y		New	£50	
Meeting on site within 6 working days of valid receipt	Y		New	£150	
Faster service	Y		New	Based on published officer hourly rates above	
<b><u>Land Charges</u></b>					
Full Search	N		£200.00	£206.16	
Expedited 24 hr Full Search	N		£235.00	£242.24	
Certificate of Search (LLC1)	N		£67.50	£69.58	
Additional Enquiries (each)	N		£45.00	£46.39	
Extra Parcels of Land (each)	N		£45.00	£46.39	
CON29 ONLY	N		£132.50	£136.58	

Search refresh - within 93 days of original search	N		£85.00	£87.62	
<b><u>Online Search - via NLIS</u></b>					
NLIS full search	N		£195.00	£201.01	
NLIS LLC1	N		£65.00	£67.00	
NLIS CON 29	N		£130.00	£134.00	
Any one requesting 9 Searches or more at the same time will be entitled to a 10% discount.	N				
<b><u>Personal Searches</u></b>					
One Parcel of Land (view only)	N		Free	Free	
One Parcel of Land (copy of documentation provided)	N		£25.00	£25.77	
Extra Parcels of Land (each)	N		£1.50	£1.55	
<b><u>Common Land Searches</u></b>					
One Parcel	N		£25.50	£26.29	
Extra Parcels (each)	N		£1.50	£1.55	
<b><u>Copy of Official Documentation</u></b>					
Copies of Planning Decisions	N	Each	£27.00	£27.83	
Copies of Enforcement Notices	N	Each	£27.00	£27.83	
Weekly list of Planning applications per area by email	N	Each	No Charge		
Tree Preservation Order Full Document	N	Each	£60.00	£61.85	
Tree Preservation Order Extract	N	Each	£33.00	£34.02	
Listed Buildings	N		£40.00	£41.23	
Light Obstruction Notices	N		£37.00	£38.14	
Repair Notices	N		£35.00	£36.08	
Improvement Grants	N		£35.00	£36.08	
Covenants	N		£35.00	£36.08	
Agreements	N		£47.50	£48.96	
Article 4 Directions	N		£30.00	£30.92	
Duplicate Searches	N		£45.00	£46.39	
<b>CON29R Enquires of local authority (2007)</b>					
<b><u>Planning and Building Regulations</u></b>			-		

<b>1.1. Planning and building decisions and pending applications</b>					
Which of the following relating to the property have been granted, issued or refused or (were applicable) are the subject of pending applications?					
(a) a planning permission *	N		£11.00	£11.34	
(b) a listed building consent *	N		£11.00	£11.34	
(c) a conservation area consent *	N		£11.00	£11.34	
(d) a certificate of lawfulness of existing use or development *	N		£11.00	£11.34	
(e) a certificate of lawfulness of proposed use or development *	N		£11.00	£11.34	
(f) building regulations approval	N		£11.00	£11.34	
(g) a building regulation completion certification	N		£11.00	£11.34	
(h) any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme	N		£11.00	£11.34	
<b>1.2. Planning designations and proposals</b>					
What designations of land use for the property or the area, and what specific proposals of the property, are contained in any existing or proposed development plan?	N		£11.00	£11.34	
<b><u>Roads</u></b>			-		
<b>2. Roadways, footways and footpaths</b>					
Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are					
(a) highways maintainable at public expense *	N		£11.00	£11.34	
(b) subject to adoption and, supported by a bond and bond waver	N		£11.00	£11.34	
(c) to be made up by a local authority who will reclaim the cost from the frontagers	N		£11.00	£11.34	
(d) to be adopted by a local authority without reclaiming the cost from the frontagers	N		£11.00	£11.34	
<b><u>Other Matters</u></b>			-		
<b>3.1 Land required for public purposes</b>					
Is the property included in the land required for public purposes?	N		£11.00	£11.34	
<b>3.2 Land to be acquired for road works</b>					

Is the property included in land to be acquired for road works?	N		£11.00	£11.34	
<b>3.3 Drainage agreements and consents</b>	N				
Do either of the following exist in relation to the property?	N				
(a) an agreement to drain buildings in combination into an existing sewer by means of a private sewer **	N		Contact the local water company		
(b) an agreement or consent for (i) a building, or (ii) extension to a building on the property, to be built over, or in the vicinity of a drain, sewer or disposal main? **	N				
<b>3.4 Nearby road schemes</b>					
Is the property (or will it be) within 200 metres of any of the following?					
(a) the centre line of a new trunk road or special road specified in any order, draft order or scheme	N		£17.00	£17.52	
(b) the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass flyover, footbridge, elevated road or dual carriageway	N		£17.00	£17.52	
c) the outer limits of construction works for a proposed alteration or improvement to an existing road involving (i) construction of a roundabout (other than a mini roundabout) or (ii) widening by construction of one additional traffic lanes	N		£17.00	£17.52	
(d) the outer limits of (i) construction of a new road to be built by a local authority (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (iii) construction of a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes.	N		£17.00	£17.52	
(e) the centre line of the line proposed route of the new road under proposals published for public consultation	N		£17.00	£17.52	
(f) the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway (ii) construction of a roundabout (other than a mini roundabout) (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation	N		£17.00	£17.52	
<b>3.5. Nearby railway schemes</b>					

Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tram, light railway or monorail?	N		£11.00	£11.34	
<b>3.6. Traffic schemes</b>					
Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (named in box B) which abut the boundaries of the property?	N				
(a) permanent stopping up or diversion	N		£11.00	£11.34	
(b) waiting or loading restrictions	N		£11.00	£11.34	
(c) one way driving	N		£11.00	£11.34	
(d) prohibition of driving	N		£11.00	£11.34	
(e) pedestrianisation	N		£11.00	£11.34	
(f) vehicle width or weight restriction	N		£11.00	£11.34	
(g) traffic calming works including road humps	N		£11.00	£11.34	
(h) residents parking controls	N		£11.00	£11.34	
(i) minor road widening or improvement	N		£11.00	£11.34	
(j) pedestrian crossings	N		£11.00	£11.34	
(k) cycle tracks	N		£11.00	£11.34	
(l) bridge building	N		£11.00	£11.34	
<b>3.7. Outstanding notices</b>					
Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?					
(a) building works	N		£11.00	£11.34	
(b) environment	N		£11.00	£11.34	
(c) health and safety	N		£11.00	£11.34	
(d) housing	N		£11.00	£11.34	
(e) highways	N		£11.00	£11.34	
(f) public health	N		£11.00	£11.34	
<b>3.8. Contravention of building regulations</b>					
Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?	N		£11.00	£11.34	



<b>3.9 Notices, orders, directions and proceedings under Planning Acts</b>					
Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following?	N				
(a) an enforcement notice	N		£11.00	£11.34	
(b) a stop notice	N		£11.00	£11.34	
(c) a listed building enforcement notice	N		£11.00	£11.34	
(d) a breach of condition notice	N		£11.00	£11.34	
(e) a planning contravention notice	N		£11.00	£11.34	
(f) another notice relation to a breach of planning control	N		£11.00	£11.34	
(g) a listed building repairs notice	N		£11.00	£11.34	
(h) in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation	N		£11.00	£11.34	
(i) a building preservation notice	N		£11.00	£11.34	
(j) a direction restricting permitted development	N		£11.00	£11.34	
(k) an order revoking or modifying planning permission	N		£11.00	£11.34	
(l) an order requiring discontinuance of use or alteration or removal of building works	N		£11.00	£11.34	
(m) a tree preservation order	N		£11.00	£11.34	
(n) proceedings to enforce a planning agreement or planning contribution	N		£11.00	£11.34	
<b>3.10 Conservation area</b>					
Do the following apply in relation to the property?					
(a) the making of the area a conservation area before 31 August 1974	N		£11.00	£11.34	
(b) an unimplemented resolution to designate the area a conservation area	N		£11.00	£11.34	
<b>3.11 Compulsory purchase</b>					
Has any enforceable order or decision been made to compulsorily purchase or acquire the property?	N		£11.00	£11.34	
<b>3.12 Contaminated land</b>					

Do any of the following apply (including any relating land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property)?					
(a) a contaminated land notice	N		£11.00	£11.34	
(b) in relation to a register maintained under section 78R of the Environmental Protection Act 1990	N		£11.00	£11.34	
(i) a decision to make an entry	N				
(ii) an entry	N				
c) consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice	N		£11.00	£11.34	
<b>3.13 Radon gas</b>					
Do records indicate that the property is in a 'Radon Affected Area' as identified by the Health Protection Agency?	N		<a href="http://www.ukradon.org">www.ukradon.org</a>		
* Information available free of charge online					
<b>CON 290 Optional enquiries of the Local Authority (2007)</b>					
4. Road proposals by private bodies	N		£23.00	£23.71	
5. Public paths or byways	N		£23.00	£23.71	
6. Advertisements	N		£23.00	£23.71	
7. Completion notices	N		£23.00	£23.71	
8. Parks and Countryside	N		£23.00	£23.71	
9. Pipelines	N		£23.00	£23.71	
10. Houses in multiple occupation	N		£23.00	£23.71	
11. Noise abatement	N		£23.00	£23.71	
12. Urban development areas	N		£23.00	£23.71	
13. Enterprise zones	N		£23.00	£23.71	
14. Inner urban improvement areas	N		£23.00	£23.71	
15. Implied planning zones	N		£23.00	£23.71	
16. Land maintenance notices	N		£23.00	£23.71	
17. Mineral consultation areas	N		£23.00	£23.71	
18. Hazardous substance consents	N		£23.00	£23.71	

19. Environmental and pollution notices	N		£23.00	£23.71	
20. Food safety notices	N		£23.00	£23.71	
21. Hedgerow notices	N		£23.00	£23.71	
22. Common land, town and village greens	N		£23.00	£23.71	
<b>Street Naming and Numbering</b>					
Application for numbering a property	N	Per property	£87.25	£89.94	
Application for naming a road (Authority choice of name)	N		£308.50	£318.00	
Application for naming a road (Applicants choice of name adhering to SNN Policy, with Fire Brigade approval)	N		£463.00	£477.26	
Naming or renaming of house or block of flats (Authority choice of name)	N		£123.25	£127.05	
Naming or renaming of house or block of flats (Applicants choice of name, adhering to SNN Policy, with Fire Brigade approval)	N		£205.75	£212.09	
Naming or renaming of commercial premises (Authority choice of name)	N		£180.00	£185.54	
Naming or renaming of commercial premises (Applicants choice of name, adhering to SNN Policy, with Fire Brigade approval)	N		£257.25	£265.17	
Enforcement of street naming and numbering (where an application hasn't been made)	N		£154.25	£159.00	
Numbering new developments	N	5 to 19 units	£425 + 35 per unit	£440 + 36 per unit	
	N	20 to 50 units	£950 + £25 per unit	£980 + £25.75 per unit	
		Above 50 units		Above 50 units by assessment	
<b>Trading Standards and Licensing</b>					
<b>Poisons</b>					
Inclusion on the list to sell poisons	n	Per application	£60	£60	No Change
Alteration of list	n	Per application	£25	£25	No Change
Retention of name on list	n	Per application	£60	£60	No Change
<b>Fireworks</b>					

Licence to sell fireworks all year round	n	Per application	maximum statutory fee,	maximum statutory fee,	maximum statutory fee,
Fireworks storage registration new applications	n	Per application	maximum statutory fee	maximum statutory fee	maximum statutory fee
Fireworks storage applications	n	Per application	maximum statutory fee	maximum statutory fee	maximum statutory fee
Renewal	n	Per application	maximum statutory fee	maximum statutory fee	maximum statutory fee
<b>Sex Establishments</b>					
Sex Establishments - new	n	Per application	£2,150	£2,150	No Change
Sex Establishments - renewal	n	Per application	£2,150	£2,150	No Change
<b>Hypnotism</b>					
Hypnotism	n	Per Event	£21	£21	No Change
<b>Street Trading</b>					
Street Trading – Permanent licences	n	Per application	£1.32 per sq Metre per day	£1.32 per sq Metre per day	No Change
Street Trading – Temporary Licences	n	Per application	Up to 3 Sq M £100 3-10 Sq M £300 10-15 Sq M £600 Over 15 Sq M (max 25Sq M) £900	Up to 3 Sq M £100 3-10 Sq M £300 10-15 Sq M £600 Over 15 Sq M (max 25Sq M) £900	No Change
Casual temporary trader registration (12 months validity) £28.00	n	per licence	£28	£28	No Change

	n	per day	10- 14 stalls £15 per stall per day 15-19 stalls £14 per stall per day 20-24 stalls £13 per stall per day 25-30 stalls £11 per stall per day >30 stalls £10 per stall per day (with a discount for subsequent days available)	10- 14 stalls £15 per stall per day 15-19 stalls £14 per stall per day 20-24 stalls £13 per stall per day 25-30 stalls £11 per stall per day >30 stalls £10 per stall per day (with a discount for subsequent days available)	No Change
Street Markets: Daily street trading licence charge					
<b>Scrap Metal</b>					
Site Licence New	n	Per application	£570.00	£570.00	No Change
Site Licence variation	n	Per application	£230.00	£230.00	No Change
Site Licence Renewal	n	Per application	£450.00	£450.00	No Change
Site Licence Duplicate licence	n	Per application	£20.00	£20.00	No Change
Collectors Licence New	n	Per application	£265.00	£265.00	No Change
Collectors Licence Variation	n	Per application	£130.00	£130.00	No Change
Collectors Licence renewal	n	Per application	£200.00	£200.00	No Change
Collectors Licence duplicate	n	Per application	£20.00	£20.00	No Change
<b>Sports Grounds</b>					
Fee for issue/amendment of a safety certificate for a designated stand under Safety at Sports Ground Act 1975.	n	Per application	£2,950.00	£2,950.00	No Change
Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: Total capacity of sport ground 500-999	n	Per application	£800.00	£800.00	No Change

Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: § Total capacity of sport ground 1000-4999	n	Per application	£1,475.00	£1,475.00	No Change
Fees for issue/amendment of a regulated stand under Fire Safety and Places of Sport Act 1987: § Total capacity of sport ground 5000-9999	n	Per application	£2,950.00	£2,950.00	No Change
Fees for transfer of either a regulated stand or safety certificate	n	Per application	£1,000.00	£1,000.00	No Change
Fee for replacement or cancellation of either a regulated stand or safety certificate	n	Per application	£50.00	£50.00	No Change
<b>Film classification</b>					
<30 minutes	n	per film	£200.00	£200.00	
30-59 Minutes	n	per film	£300.00	£300.00	
60-89 Minutes	n	per film	£400.00	£400.00	
90 Minutes	n	per film	£500.00	£500.00	
<b>Film classification waiver</b>					
First film – viewed in full	n	per film	£190.00	£190.00	
Subsequent film – viewed in full	n	per film	£120.00		this will not be offered in future
First film – not viewed	n	per film	£115.00		this will not be offered in future
Subsequent film – not viewed	n	per film	£70.00		this will not be offered in future
<b>Gambling</b>					
New Bingo Premises	n	Per application	£1,110.00	£1,110.00	Fee changes are agreed by Licensing Committee
New Adult Gaming Centre	n	Per application	£1,110.00	£1,110.00	Fee changes are agreed by Licensing Committee
New Betting Premises Track	n	Per application	£1,110.00	£1,110.00	Fee changes are agreed by Licensing Committee
New Family Entertainment Centre	n	Per application	£1,110.00	£1,110.00	Fee changes are agreed by Licensing Committee
New Betting Premises (Other)	n	Per application	£1,110.00	£1,110.00	Fee changes are agreed by Licensing Committee
<b>Annual fees</b>					
Bingo Premises annual fee	n		£580.00	£580.00	Fee changes are agreed by Licensing Committee
Adult Gaming Centre annual fee	n		£580.00	£580.00	Fee changes are agreed by Licensing Committee
Betting Premises Track annual fee	n		£580.00	£580.00	Fee changes are agreed by Licensing Committee
Family Entertainment Centre annual fee	n		£580.00	£580.00	Fee changes are agreed by Licensing Committee

Betting Premises (Other) annual fee	n		£580.00	£580.00	Fee changes are agreed by Licensing Committee
<b>Provisional Statement</b>					
Bingo Premises Provisional Statement	n	Per application	£1,070.00	£1,070.00	Fee changes are agreed by Licensing Committee
Adult Gaming Centre Provisional Statement	n	Per application	£1,070.00	£1,070.00	Fee changes are agreed by Licensing Committee
Betting Premises Track Provisional Statement	n	Per application	£1,070.00	£1,070.00	Fee changes are agreed by Licensing Committee
Family Entertainment Centre Provisional Statement	n	Per application	£1,070.00	£1,070.00	Fee changes are agreed by Licensing Committee
Betting Premises (Other) Provisional Statement	n	Per application	£1,070.00	£1,070.00	Fee changes are agreed by Licensing Committee
Bingo Premises Application Fee – Provisional Statement Holders	n	Per application	£1,000.00	£1,000.00	Fee changes are agreed by Licensing Committee
Adult Gaming Centre Application Fee – Provisional Statement Holders	n	Per application	£1,000.00	£1,000.00	Fee changes are agreed by Licensing Committee
Betting Premises Track Application Fee – Provisional Statement Holders	n	Per application	£950.00	£950.00	Fee changes are agreed by Licensing Committee
Family Entertainment Centre Application Fee – Provisional Statement Holders	n	Per application	£950.00	£950.00	Fee changes are agreed by Licensing Committee
Betting Premises (Other) Application Fee – Provisional Statement Holders	n	Per application	£1,000.00	£1,000.00	Fee changes are agreed by Licensing Committee
<b>Transfer</b>					
Bingo Premises transfer	n	Per application	£1,060.00	£1,060.00	Fee changes are agreed by Licensing Committee
Adult Gaming Centre transfer	n	Per application	£1,060.00	£1,060.00	Fee changes are agreed by Licensing Committee
Betting Premises Track transfer	n	Per application	£950.00	£950.00	Fee changes are agreed by Licensing Committee
Family Entertainment Centre transfer	n	Per application	£950.00	£950.00	Fee changes are agreed by Licensing Committee
Betting Premises (Other) transfer	n	Per application	£1,060.00	£1,060.00	Fee changes are agreed by Licensing Committee
<b>Variation</b>					
Bingo Premises Variation	n	Per application	£1,020.00	£1,020.00	Fee changes are agreed by Licensing Committee
Adult Gaming Centre Variation	n	Per application	£1,000.00	£1,000.00	Fee changes are agreed by Licensing Committee

Betting Premises Track Variation	n	Per application	£1,020.00	£1,020.00	Fee changes are agreed by Licensing Committee
Family Entertainment Centre Variation	n	Per application	£1,000.00	£1,000.00	Fee changes are agreed by Licensing Committee
Betting Premises (Other) Variation	n	Per application	£1,020.00	£1,020.00	Fee changes are agreed by Licensing Committee
<b>Reinstatement</b>					
Bingo Premises Reinstatement	n	Per application	£600.00	£600.00	Fee changes are agreed by Licensing Committee
Adult Gaming Centre Reinstatement	n	Per application	£600.00	£600.00	Fee changes are agreed by Licensing Committee
Betting Premises Track Reinstatement	n	Per application	£600.00	£600.00	Fee changes are agreed by Licensing Committee
Family Entertainment Centre Reinstatement	n	Per application	£600.00	£600.00	Fee changes are agreed by Licensing Committee
Betting Premises (Other) Reinstatement	n	Per application	£600.00	£600.00	Fee changes are agreed by Licensing Committee
<b>Permit</b>					Fee changes are agreed by Licensing Committee
Notification of change of circumstances fee – All Premises	n	Per application	£50.00	£50.00	Fees set by Gambling Act 2005
Copy of Licence Fee – All Premises	n	Per application	£25.00	£25.00	Fees set by Gambling Act 2005
Licensed premises Gaming Machine Permit - New	n	Per application	£150.00	£150.00	Fees set by Gambling Act 2005
Licensed premises Gaming Machine Permit - Annual Fee	n	each	£50.00	£50.00	Fees set by Gambling Act 2005
Licensed premises Gaming Machine Permit - Variation	n	Per application	£100.00	£100.00	Fees set by Gambling Act 2005
Licensed premises Gaming Machine Permit - Transfer	n	Per application	£25.00	£25.00	Fees set by Gambling Act 2005
Notification of two of less gaming machines	n	per notification	£50.00	£50.00	Fees set by Gambling Act 2005
Club Gaming Permit - New	n	Per application	£200.00	£200.00	Fees set by Gambling Act 2005
Club Gaming Permit - Annual fee	n	each	£50.00	£50.00	Fees set by Gambling Act 2005
Club Gaming Permit - Variation	n	Per application	£200.00	£200.00	Fees set by Gambling Act 2005
Club Gaming Permit - New	n	Per application	£200.00	£200.00	Fees set by Gambling Act 2005



Club Gaming Permit - Annual fee	n	each	£50.00	£50.00	Fees set by Gambling Act 2005
Club Gaming Permit - Variation	n	Per application	£200.00	£200.00	Fees set by Gambling Act 2005
Prize Gaming Permit - New	n	Per application	£200.00	£200.00	Fees set by Gambling Act 2005
Prize Gaming Permit - renewal	n	Per application	£200.00	£200.00	Fees set by Gambling Act 2005
Prize Gaming Permit - Change of name	n	Per application	£25.00	£25.00	Fees set by Gambling Act 2005
Unlicensed Family Entertainment Centres - New	n	Per application	£300.00	£300.00	Fees set by Gambling Act 2005
Unlicensed Family Entertainment Centres - Renewal	n	Per application	£200.00	£200.00	Fees set by Gambling Act 2005
Unlicensed Family Entertainment Centres - Change of Name	n	Per application	£25.00	£25.00	Fees set by Gambling Act 2005
Copy of All Permits	n	Per application	£15.00	£15.00	Fees set by Gambling Act 2005
Small Society Lottery - New registration	n	Per registration	£40.00	£40.00	Fees set by Gambling Act 2005
Small society Lottery - Renewal	n	each	£20.00	£20.00	Fees set by Gambling Act 2005
<b>Licensing Act 2003 Fees</b>					
New Premises Licence / Club Premises Certificate	n	Per application	band A - £100, Band B - £190, Band C - £315, Band D - £450, Band E - £635	band A - £100, Band B - £190, Band C - £315, Band D - £450, Band E - £635	Fee set by Licensing Act 2003
Premises Licence / Club Premises Certificate - Provisional Statement	n	Per application	band A - £100, Band B - £190, Band C - £315, Band D - £450, Band E - £635	band A - £100, Band B - £190, Band C - £315, Band D - £450, Band E - £635	Fee set by Licensing Act 2003
Premises licence/Club premises Certificate variation	n	Per application	band A - £100, Band B - £190, Band C - £315, Band D - £450, Band E - £635	band A - £100, Band B - £190, Band C - £315, Band D - £450, Band E - £635	Fee set by Licensing Act 2003

Premises licence/Club premises Certificate - additional fees (new & variation)	n	Per application	<p>£5,000 - 9999 people - £1000, 10,000-14999 people - £2000, 15000 - 19000 people - £4000, 20000 - 29999 people - £8000, 30000 - 39999 people - £16,000, 40000 - 49999 people - £24000, 50000 - 59999 people - £32000, 60999 - 69999 people - £40000, 70000 - 79999 people - £48000, 80000 - 89999 people - £56000, 90000 and over people - £64000</p>	<p>£5,000 - 9999 people - £1000, 10,000-14999 people - £2000, 15000 - 19000 people - £4000, 20000 - 29999 people - £8000, 30000 - 39999 people - £16,000, 40000 - 49999 people - £24000, 50000 - 59999 people - £32000, 60999 - 69999 people - £40000, 70000 - 79999 people - £48000, 80000 - 89999 people - £56000, 90000 and over people - £64000</p>	Fee set by Licensing Act 2003
Premises licence/Club Premises Certificate - Annual Fee	n	each	<p>band A - £70, Band B - £180, Band C - £295, Band D - £320, Band E - £350</p>	<p>band A - £70, Band B - £180, Band C - £295, Band D - £320, Band E - £350</p>	Fee set by Licensing Act 2003

Premises licence/Club premises Certificate - Annual fee additional fees	n	Per application	5000 - 9999 people - £500, 10,000-14999 people - £1000, 15000 - 19000 people - £2000, 20000 - 29999 people £4000, 30000 - 39999 people - £8,000, 40000 - 49999 people - £12000, 50000 - 59999 people - £16000, 60999 - 69999 people - £20000, 70000 - 79999 people - £24000, 80000 - 89999 people - £28000, 90000 and over people -£32000	5000 - 9999 people - £500, 10,000-14999 people - £1000, 15000 - 19000 people - £2000, 20000 - 29999 people £4000, 30000 - 39999 people - £8,000, 40000 - 49999 people - £12000, 50000 - 59999 people - £16000, 60999 - 69999 people - £20000, 70000 - 79999 people - £24000, 80000 - 89999 people - £28000, 90000 and over people -£32000	Fee set by Licensing Act 2003
Premises Licence - Transfer	n	Per application	£23.00	£23.00	Fee set by Licensing Act 2003
Premises Licence - DPS variation	n	Per application	£23.00	£23.00	Fee set by Licensing Act 2003
Temporary Event Notice/Late Temporary Event Notice	n	Per Notice	£21.00	£21.00	Fee set by Licensing Act 2003
Personal Licence Application - New & Renewal	n	Per application	£37.00	£37.00	Fee set by Licensing Act 2003
Duplicate copy of premises licence/ Club premises Certificate & personal licence	n	Per application	£10.50	£10.50	Fee set by Licensing Act 2003
Change of details of premises licence/ Club premises Certificate & personal licence	n	Per application	£10.50	£10.50	Fee set by Licensing Act 2003
Notification of Interest	n	per notification	£21.00	£21.00	Fee set by Licensing Act 2003
Interim Authority Notice	n	per notification	£23.00	£23.00	Fee set by Licensing Act 2003

Minor Variation Application	n	Per application	£89.00	£89.00	Fee set by Licensing Act 2003
<b>Environmental Health</b>					
<b>Completion of Works</b>	-				
Work in default of the notice recipient			£120.00	Work in default of the owner - 30% on building costs plus surveyors/architects fees or 45% on building costs where work supervised by Barnet Council - Minimum charge £120	To be reviewed in full 14/15 as part of work in default business case.
<b>Noise Act 1996</b>					
Storage fee following the seizure, removal and detention of equipment			£150.00	£154.62	Up to inflation
<b>Contaminated Land Enquiries</b>					
Basic Enquiry			£45.00	£46.39	Up to inflation
Enquiry including historical data multiple addresses			£100.00	£103.08	Up to inflation
<b>Housing Act 2004</b>					
Waiver of fee for notices i.e. Improvement Notice , Suspended Improvement Order, Prohibition Order, Emergency Prohibition Order,Suspended Prohibition Order,Emergency Remedial Action excluding the cost of all /any works completed/certificates obtained.		Each	see below	Fee waived if accreditation secured with the London Landlord Accreditation Scheme within 3 months of notice/order service and membership number forwarded to LBB.	Included to encourage better educated/compliant landlords

Service of an Improvement Notice		Each	£459.00	£406.93	Revised in line with departmental hourly rate review – charge permitted by section 49 Housing Act 2004
Service of a Suspended Improvement Notice		Each	£509.00	£448.58	Revised in line with departmental hourly rate review
Service/making of a Prohibition Order		Each	£384.00	£350.70	Revised in line with departmental hourly rate review - charge permitted by section 49 Housing Act 2004
Service of a Suspended Prohibition Order		Each	£435.00	£386.10	Revised in line with departmental hourly rate review
Service/making of an Emergency Prohibition Order		Each	£384.00	£350.70	Revised in line with departmental hourly rate review – charge permitted by section 49 Housing Act 2004
Service/making of a Demolition Order		Each	Hourly rate	Hourly rate	Charge permitted by section 49 Housing Act 2004
Taking Emergency Remedial Action		Plus the cost of the work	£374.00	£350.70	
Add on fee to notice/order cost if electrical certificate is obtained		Each	Actual cost plus 20% admin fee	Actual cost plus 20% admin fee	No change
Add on fee to notice/order cost if a gas certificate is obtained		Each	Actual cost plus 20% admin fee	Actual cost plus 20% admin fee	No change
Add on fee to notice/order cost if legal advice is obtained e.g. to interpret leasehold/freehold responsibilities		Each	Actual cost plus 20% admin fee	Actual cost plus 20% admin fee	New
Add on fee to notice/order cost if a structural engineers report is obtained		Each	Actual cost plus 20% admin fee	Actual cost plus 20% admin fee	No change
Copying grant files and postage		Each	£37.00	£16.49	Consistent for Re services
Copying enforcement files and postage		Each	£37.00	£16.49	Consistent for Re services
<b>HMO Licensing</b>					
New Licence fee		Per dwelling	£197.00	£370	Increased to cover administration costs
Reduced New Licence fee for voluntary applications unprompted by Council investigation	N	Per dwelling	New	£303	
Assisted Licence fee		Per dwelling	£220.00	£226.78	
Minor Amendments to Licence		Each change	£26.00	£0.00	covered in other fees.
Discount for accredited landlords			10%	10%	
Discount for registered charities			10%	10%	

Discount for return of complete application within 10 working days of application letter date			10%	10%	
Renewal Fee		Per dwelling	£197.00	£370	Increased to cover administration costs in relation to uncomplied conditions in previous licence
Reduced renewal fee where all conditions in previous licence have been complied with	N		New	£303	
Revocation of licence / no longer licensable / refuse to licence / numbers of occupants reduced by conditions on licence. Once application submitted for specified number of lettings, costs have been incurred in processing application, draft and/or full licence			No refund	No refund	no change
Licence holder changing nominated manager (manager has to complete a Fit & Proper Person declaration)	N	Per request	£63.00	£99.00	non salary cost linked inflation e.g.petrol. Cases taking more time than 13/14 cost covers.
Variation of licence. Material change to the licence such as new facilities installed and licence can be varied for a greater number of occupiers		Per request	£79.00	£0.00	No longer considered to be legal to do so
Change in Licence holder		Per request	As per new licence	£99.00	
Recovery fee for dishonoured cheque			New	£100.00	To cover costs associated with dishonoured cheques
<b><u>Copy of entry/entries in Register of Food Premises</u></b>	-				
Single entry		Each	£6.00	Delete	This fee is no longer relevant and is to be deleted
Per category of premises			£308.00	Delete	This fee is no longer relevant and is to be deleted
Full copy of register		Each	£774.00	Delete	This fee is no longer relevant and is to be deleted
<b><u>Miscellaneous Food Business Charges</u></b>					
Unsound Food (Business and Commercial premises) - collection and disposal			Actual cost + 30% admin fee	Actual cost of disposal + 30% transport and admin fee	No change in price, reworded for greater clarity.
Food Export Certificates			£67.00	£69.06	
Fresh Fish Inspection			1 ECU Equivalent	1 ECU Equivalent	

Sampling of Private Water Supplies (Private Water Supplies Regulations 1991)	N		Full analysis cost plus £81.50 per sampling visit	Full analysis cost plus officer time @officer hourly rate	A flat rate does not reflect the cost of the service. Hourly rate more fairly reflects this and more accurately meets the regulatory requirements for charging for this activity.
<b><u>Pollution Prevention and Control Act 1999</u></b>	-				
Type of Process	-				
Application Standard	-	each	£1,579	Statutory fee set by DEFRA April 2014	Statutory fee set by DEFRA
Application Reduced fee	-	each	£148	Statutory fee set by DEFRA April 2015	Statutory fee set by DEFRA
Application Petrol vapour I&II	-	each	£246	Statutory fee set by DEFRA April 2016	Statutory fee set by DEFRA
Application Vehicle refinishers	-	each	£346	Statutory fee set by DEFRA April 2017	Statutory fee set by DEFRA
Application Mobile screening and crushing plant for 1st and 2nd permits	-	1st & 2nd applications	£1579 (£943 for 3rd to 7th applications, £477 for 8th and subsequent applications)	Statutory fee set by DEFRA April 2018	Statutory fee set by DEFRA
Fee operating without a permit	-	each	£1,137	Statutory fee set by DEFRA April 2019	Statutory fee set by DEFRA
Late payment fee	-	each	£50	Statutory fee set by DEFRA April 2020	Statutory fee set by DEFRA
Annual subsistence charge	-		Low = £739 / Medium = £1,111 / High = £1,672	Statutory fee set by DEFRA April 2021	Statutory fee set by DEFRA
Standard	-	each	Low = £739 / Medium = £1,111 / High = £1,672	Statutory fee set by DEFRA April 2022	Statutory fee set by DEFRA

Reduced fee	-	each	Low = £78 / Medium = £151 / High = £227	Statutory fee set by DEFRA April 2023	Statutory fee set by DEFRA
Petrol vapour I&II	-	each	Low = £108 / Medium = £216 / High = £326	Statutory fee set by DEFRA April 2024	Statutory fee set by DEFRA
Vehicle refinishers	-	each	Low = £218 / Medium = £349 / High = £524	Statutory fee set by DEFRA April 2025	Statutory fee set by DEFRA
Mobile screening and crushing plant for 1st and 2nd permits	-	each	Low = £618 / Medium = £989 / High = £1,484	Statutory fee set by DEFRA April 2026	Statutory fee set by DEFRA
Standard Transfer and substantial change	-	each	Std Transfer = £162 / Partial transfer = £476 / Sub. Change = £1005	Statutory fee set by DEFRA April 2027	Statutory fee set by DEFRA
Reduced fee Transfer and substantial change	-	each	Red. Fee Transfer = £0 / Partial Transfer = £45 / Substantial change = £98	Statutory fee set by DEFRA April 2028	Statutory fee set by DEFRA
Adopt a tube scheme p/a			£128.00	£131.94	
<b>General Environmental Health Licensing Fees</b> Note: The fees set for animal licensing are influenced by those of the Corporation of London whose vets inspect these premises					
<b>Animal Boarding Establishments (Animal Boarding Establishments Act 1963)</b>					
New licence		Each	£474.00	£488.60	
Renewal licence		Each	£394.00	£406.14	
<b>Animal Boarding Establishments - Home based "sitting" services (ABE Act 1963)</b>					
New licence		Each	£169.00	£174.21	
Renewal licence		Each	£46.00	£47.42	
Renewal (where inspection required)		Each	£122.00	£125.76	



<b>Breeding establishments for dogs (Breeding of Dogs Act 1973)</b>					
New		Each	£451.00	£464.89	
Renewal		Each	£393.00	£405.10	
<b>Dangerous wild animals (Dangerous Wild Animals Act 1976)</b>					
New		Each	£514.00	£529.83	
Renewal		Each	£399.00	£411.29	
<b>Performing Animals (Performing Animals (Regulations) Act 1925)</b>					
Registration		Each	£144.00	£148.44	
Certificate		Each	£17.00	£17.52	
<b>Pet Shops (Pet Animals Act 1951)</b>				£0.00	
New licence		Each	£486.00	£500.97	
Renewal licence		Each	£436.00	£449.43	
Reduced fee pet shop licence limiting trading to no more than 2 weeks per year (New)		Each	£161.00	£165.96	
Reduced fee pet shop licence limiting trading to no more than 2 weeks per year (Renewal)		Each	£62.00	£63.91	
Zoo (Zoo Licensing Act 1981)		Each	Costs incurred plus administrative on-cost of 30%	Costs incurred plus administrative on-cost of 30%	
<b>Riding Establishments (Riding Establishments Acts 1964-70)</b>					
New licence		Each	£706.00	£727.74	
Renewal licence		Each	£575.00	£592.71	
<b>Licence for Massage and Special Treatments (including cosmetic skin piercing)</b>				£0.00	
Band A - Low risk and non-invasive treatments, including manicure, pedicure, ear and nose piercing using a single use piercing gun designed for the purpose, and sun beds				£0.00	
New licence		Each	£213.00	£219.56	
Renewal licence		Each	£176.00	£181.42	
Band B - medium risk non-invasive treatments including some beauty treatments and therapeutic treatments, head, neck and below the knee massage.				£0.00	

New licence		Each	£287.00	£295.84	
Renewal licence		Each	£259.00	£266.98	
Band C - Higher risk or invasive treatments, including body massage (other than described in Band B), electrolysis, acupuncture, tattooing, saunas and laser/intense pulsed light treatments.				£0.00	
New licence		Each	£439.00	£452.52	
Renewal licence		Each	£367.00	£378.30	
Transfer and Variation Fee (where a variation takes the licence into a higher band then the full fee pro-rata will be payable)				£0.00	
Band A		Each	£47.00	£48.45	
Band B		Each	£81.00	£83.49	
Band C		Each	£121.00	£124.73	
Additional licensing fee for Laser Removal of hair and intense pulsed light treatments		Each	£63.00	£64.94	
Administration fee on all aborted licence applications		Each	10 percent of licence fee	10 percent of licence fee	No change
<b>Primary Authority Services (Environmental Health &amp; Trading Standards)</b>					
Annual fee per subject area	N	Per annum	New	Up to £750	New fee. Fee as agreed with individual company to cover routine primary authority work up to a specified level after which additional work is charged at an hourly rate.
Primary authority work	N	Per hour	New	Up to £75	Actual charge at hourly rate for officer undertaking work, up to the maximum.
<b>Cemetery and Crematorium</b>					
<b><u>A. Burials and Interment Fees (all classes of private interments) for LBB Residents:</u></b>					
Class 'A' (L x W) 7'6" x 3' 6" - grave purchase only	No	Each	New	£6,491	New fee for purchase of a grave that is not intended for immediate use. This fee is 40% higher than for a grave purchase when an interment is purchased at the same time. The cost includes provision of a wooden grave surround to mark-out the grave.
Class 'A' grave (L x W) 7'6" x 3' 6" for person's over 16 years of age and interment at single depth.	No	Each	New	£5,762.00	Revised/new service: This is a combined cost of grave purchase and interment. The cost includes provision of a wooden grave surround to mark-out the grave. In addition age of child increased from 10 yrs to 16 yrs.

Class 'B' (L x W) 6'6" x 2' 6" grave purchase only	No	Each	New	£3,837.00	New fee for purchase of a grave that is not intended for immediate use. This fee is 40% higher than for a grave purchase when an interment is purchased at the same time. The cost includes provision of a wooden grave surround to mark-out the grave.
Class 'B' (L x W) 6'6" x 2' 6" for person's over 16 years of age and interment at single depth	No	Each	New	£3,426.00	Revised/new service: This is a combined cost of grave purchase and interment. The cost includes provision of a wooden grave surround to mark-out the grave. In addition age of child increased from 10 yrs to 16 yrs.
Class 'A' Grave for Persons under 16 years of age with interment to single depth only - otherwise over 16 years fee payable	No	Each	New	£2,860.00	Revised/new service: This is a combined cost of grave purchase and interment. The cost includes provision of a wooden grave surround to mark-out the grave. In addition age of child increased from 10 yrs to 16 yrs.
Class 'B' Grave for person's under 16 years of age with interment to single depth only - otherwise over 16 years fee payable	No	Each	New	£1,714.00	Revised/new service: This is a combined cost of grave purchase and interment. The cost includes provision of a wooden grave surround to mark-out the grave. In addition age of child increased from 10 yrs to 16 yrs.
<b>Half size grave for burial of ashes (Ash Grave)</b>					
Class 'A' (L x W) 3'6" x 3'6" - grave purchase only	No	Each	New	£3,567.00	New fee for purchase of a grave that is not intended for immediate use. This fee is 40% higher than for a grave purchase when an interment is purchased at the same time. The cost includes provision of a wooden grave surround to mark-out the grave.
Class 'A' grave (L x W) 3'6" x 3'6" and interment of ashes at minimum depth	No	Each	New	£2,500.00	Revised/new service: This is a combined cost of grave purchase and interment. The cost includes provision of a wooden grave surround to mark-out the grave.
Class 'B' (L x W) 3'0" x 2' 6" - grave purchase only	No	Each	New	£3,243.00	New fee for purchase of a grave that is not intended for immediate use. This fee is 40% higher than for a grave purchase when an interment is purchased at the same time. The cost includes provision of a wooden grave surround to mark-out the grave.
Class 'B' grave (L x W) 3'0" x 2' 6" and interment of ashes at minimum depth	No	Each	New	£1,365.00	Revised/new service: This is a combined cost of grave purchase and interment. The cost includes provision of a wooden grave surround to mark-out the grave.
<b>Interment Fees (all classes of private interments)</b>					
Persons over 16 years of age (single depth)	No	Each	£1,101.00	£1,134.91	Revised from under 10 years to under 16 years
Children under 16 years of age including those still born (single depth)	No	Each	£656.00	£676.20	Revised from under 10 years to under 16 years

Additional charge for each additional coffin depth (up to maximum of 4)	No	Each	£332.00	£342.23	
Burial of Ashes in to a private grave with movement of memorial/landing (at minimum depth)	No	Each	£539.00	£555.60	
Burial of Ashes in to a private grave without movement of memorial/landing (at minimum depth)	No	Each	£360.00	£371.09	
Interment in ST Sophia section of cemetery	No	Each	£695.00	£716.41	
Removal of Memorial in St Sophia's section of cemetery	No	Each	£313.00	£322.64	
Exhumation fee in St Sophia's section of cemetery	No	Each	£1,251.00	£1,289.53	
<b>Interment Fees (public interments)</b>				£0.00	
Persons over 16 years of age	No	Each	£464.00	£478.29	Revised from under 10 years to under 16 years
Children under 16 years of age	No	Each	£163.00	£168.02	Revised from under 10 years to under 16 years
Stillborn children	No	Each	£99.00	£102.05	Up to inflation
Exhumation of Deceased	No	Each	New	£1,273.00	Interment fee was previously charged when providing this service. Fee calculated to reflect work involved.
<b>Mausoleum burials</b>					
Mausoleum pre-purchase	No	Each	New	£7,347.00	New fee for purchase of a mausoleum space that is not intended for immediate use. This fee is 40% higher than for a mausoleum space purchase when an interment is purchased at the same time.
Mausoleum space for immediate use	No	Each	£5,267.00	£5,429.22	Mausoleum spaces to be charged at 'A' class rate instead of 'B' plus additional space
Planning Permission for Mausoleum (excludes statutory planning fee which will be payable in addition at the current rate)	Yes		£175.00	£204.00	Application made by Hendon Cemetery. Increase to cover costs of processing and inflation increase
Construction of Mausoleum	Yes	Each	Posted upon application	From £12,000	Fixed price as all mausoleums are constructed to same specification.
<b>C. General Burial Fees</b>					
Additional charge per Weekend Burial.	No	Each	£204.00	£210.28	Up to inflation
Additional charge for interment of casket - A Class grave only	No	Each	£267.00	£275.22	Up to inflation
Additional charge per Weekend Burial for cremated remains	No	Each	£103.00	£106.17	Up to inflation
Removing and replacing Memorials for the purpose of enabling further interment	No	Each	£255.00	£262.85	Up to inflation
Removing and replacing Memorials for the purpose of enabling further interment . Half Size	No	Each	£127.50	£131.43	Up to inflation
Grave Lease Extension Resident 'A' class per year (minimum of 5 years)	No	Each	£44.00	No increase	Fee was rounded up for 12/13 so no increase required

Grave Lease Extension Resident 'B' class per year (minimum of 5 years)	No	Each	£21.00	No increase	Fee was rounded up for 12/13 so no increase required
<b><u>D. Permit for erecting new monuments, memorials, grave stones and tablets for the right to erect or place on private graves (including first inscription)</u></b>	-				
a. Headstone with kerbs	Yes	Each	£285.00	£293.78	Up to inflation
b. Headstone only	Yes	Each	£221.00	£227.81	Up to inflation
c. Conversion of existing Headstone to include kerbs	Yes	Each	£93.00	£291.00	Previous fee inconsistent with a. above
d. In the form of a Vase, Tablet or Wooden Cross	Yes	Each	£76.00	£78.34	Up to inflation
e. Renovation or additional inscription	Yes	Each	£93.00	£95.86	Up to inflation
For the right to erect, or place a memorial on a common grave	Yes	Each	£122.00	£125.76	Up to inflation
For the right to place a non-cemetery supplied wooden seat/bench on a private grave for 2 years	Yes	Each	New	£40.00	New product/service
<b><u>F. Transfer of Grave Ownership</u></b>					
By Probate, Letters of Administration, or Private Statutory Declaration	Yes	Each	£64.00	£65.97	Up to inflation
By Assignment, Assent, Hendon Statutory Declaration or Renunciation	Yes	Each	£108.00	£111.33	Up to inflation
Combination of the above	Yes	Each	£162.00	£166.99	Up to inflation
Duplicate of Deed of Ownership	Yes	Each	New	£25.00	New product/service
Duplicate of Cremation Certificate	Yes	Each	New	£10.00	New product/service
<b><u>G. Cremation Fees</u></b>					
Persons over 16 years weekday (Funeral Directors Not holding an account)	No	Each	New	£588.00	Revised fee that incorporates Environmental Surcharge previously charged separately. No increase in overall cremation fee.
Persons over 16 years weekend and bank Holidays (Funeral Directors Not holding an account)	No	Each	New	£693.00	Revised fee that incorporates Environmental Surcharge previously charged separately. No increase in overall cremation fee.
Persons over 16 years weekday (Reduced fee for Funeral Directors holding an account)	No	Each	New	£530.00	New Product/Service to encourage loyalty and improve competitiveness with regional providers
Persons over 16 years weekends and bank Holidays (Reduced fee for Funeral Directors holding an account)	No	Each	New	£624.00	New Product/Service to encourage loyalty and improve competitiveness with regional providers
Persons over 16 years weekends and bank Holidays + 2 hours in North chapel	No	Each	£1,236.00	£1,236.00	Additional 2 hour service for religious purposes
Adult Cremations weekday between 09:00-09:45	No	Each	£304.00	No Increase	
Children over 1 month to under 16 years of age	No	Each	£56.00	No Increase	
Children still born - 1 month	No	Each	No Charge	No Charge	

Public Health Cremations	No	Each	<b>£133.00</b>	<b>£137.10</b>	
Coffin Bearer Service (per bearer)	No	Each	<b>New</b>	<b>£30.00</b>	New product/service
Environmental Surcharge	No	Each	<b>£59.50</b>	<b>Deleted</b>	This fee deleted and included in overall cremation fee.